

**MINUTES**  
**Criminal Justice Collaborating Council**  
**March 28, 2018**

- 1. Call to Order**  
Meeting was called to order by Judge Hue at 12:00 p.m.
- 2. Roll Call**  
Members present: Judge William F. Hue; Ben Wehmeier, County Administrator; J. Blair Ward, Corporation Counsel; Lynn Forseth, Literacy Council Executive Director; Michael Wallace, President/CEO-Fort Healthcare; Dwayne Morris, County Supervisor; Gail Scott, Health Department Director; Susan Happ, District Attorney; Dale Lutz, Captain – Jefferson Police Department; Carla Robinson, Clerk of Courts and Kendell Wick, Assistant Corporation Counsel.  
Excused: John David, Mayor – City of Watertown; Brian Dykstra, Department of Corrections and Barbara LeDuc, President/CEO, Opportunities, Inc. and Kathi Cauley, Human Services Director.  
Absent: Sheriff Paul Milbrath and Jeffrey De La Rosa, Public Defender’s Office;  
Others present: Craig Holler, CJCC/Treatment Court Coordinator; Captain Duane Scott; Mary Wittwer, WCS; Kristy Gusse, WCS and Holly Pagel, Human Services.
- 3. Certification of compliance with Open Meetings Law Requirements**  
Staff certified compliance with the open meetings law.
- 4. Review and approve minutes from February 28, 2018 meeting**  
Motion by Morris; Second by Robinson to approve the minutes from February 28, 2018. (Ayes-All)  
Motion Carried.
- 5. Public Comment**  
None
- 6. Report from CJCC/Treatment Coordinator (Holler)**  
CJCC Coordinator Notes were provided. Holler reviewed these items. No action taken.
- 7. Update on Jefferson County Alcohol Treatment Court (JCATC) & Jefferson County Drug Treatment Court (JCDTC) outcomes**  
Reports were provided for the council to review. Gusse reviewed the information. No action taken.
- 8. Update on Secure Continuous Remote Alcohol Monitor (SCRAM) and Remote Breath**  
Compliance Summary reports on SCRAM and Remote Breath were provided for the council to review. Gusse reviewed the information. No action taken.
- 9. Updates on Recidivism Council**  
Forseth said that they are working on putting together an informational handout that will be available electronically through the new kiosks at the jail. Forseth attended the Correctional Education National Conference. They will continue to focus on the GED and now have their own testing system in the jail. No action taken.
- 10. Update on monthly jail data (JESO)**  
Jail data was provided for review. Scott reviewed the information. No action taken.
- 11. Discussion on April Planning Meeting**  
Wehmeier explained that this will be held on April 25<sup>th</sup> in place of the regular meeting. This will provide an opportunity to discuss thoughts or ideas for long term planning and how those items can be achieved. No action taken.
- 12. Future Meeting dates:** April 25, 2018 & May 23, 2018 at noon.
- 13. Future agenda items:**
  - Opioid Litigation Update (May)
- 14. Adjourn**  
The Council adjourned at 12:43 p.m.